



## **Role of a SLU Moderator**

The role of the Moderator is to support the residential university by creating inclusive, mission focused communities in the Small Living Units, fostering a sense of belonging and growth amongst housemates. This is accomplished through the Moderators' work towards the mission of the SLU and through impactful relationships, house projects, community development, and crisis response/support. A Moderator embodies the ideals and mission of the SLU, empowering housemates to live the mission of the SLU, by enacting that mission in their SLU, in their role as a student leader, and in their everyday life. Moderators facilitate democratic house practices between housemates, building the long term sustainability of the SLU towards the mission of the SLU. As a member of the Residential Life team, the Moderator acts as a representative of both the SLU community and Residential Life, and is supervised by the Residential Life Coordinator gaining transferable skills in community development, leadership, communication, crisis and conflict management, and more.

## **Qualifications**

- Live on campus for one year, and have experience living in the SLU community for which you are applying to serve as Moderator.
- Strong commitment toward helping students and acting as a role model
- Must be in good academic standing: minimum GPA 2.75, preferred GPA 3.0
- Must be in good standing with the Office of Community Standards and Conduct
- Evidence of good communication skills, organizational and time-management skills, interpersonal skills, reliability and dependability, and leadership potential
- Successfully pass a background check
- Must be available for employment for the entire academic year
- Successfully attend training in August and complete UC 195

## **Responsibilities of the Moderator position include**

- **Community Development and Safety**
  - Develop positive relationships with residents and build an inclusive, welcoming community where students feel they belong.
  - Be available and approachable to residents.
  - Serve as a positive role model for all students (showing other students what it means to be a good student, following all policies found in the OWU Code of Student Conduct, as well as all local, state, and federal laws).
  - Work with residents to develop and establish a set of community standards, establishing community chores and general upkeep.
  - Participate in the weekly duty rotation for assigned area (Williams Drive, Rowland Avenue, Oak Hill)
  - Respond to emergencies that occur within building/area; confront and document behavior that is not in line with OWU community standards and policies.
  - Work to mediate conflicts between housemates, creating positive solutions for all parties involved, digressing to the immediate supervisor when all solutions are attempted
  - Use master keys appropriately to assist residents who are locked out

- Facilitate floor/house meetings with residents each week throughout the academic year, in the occurrence of community damage, and whenever additional meetings are necessary to address community needs.
- **Programming**
  - Moderators will fulfill SLU program requirements including:
    - Complete 1 House project
    - Moderators will also work to support housemates' completion of House projects via house project brainstorming, asking for updates at weekly house meetings and holding housemates accountable to SLU programming requirements
  - Support the Residential Experience through individual and community interactions with residents, through departmental learning initiatives, and SLU House Projects.
    - Host a monthly community event to promote a sense of belonging
    - Directly assist with one Residential Experience initiative per semester
    - Promote skill development with residents, such as conflict management
    - Complete OWUChats with residents
    - Informational and educational bulletin boards
- **Administrative Tasks and Residential Life Support**
  - Communicate regularly with supervisor through e-mail, phone, staff mailbox, bi-weekly one-on-one meetings, and weekly staff meetings
  - Hold weekly house meetings to update residents about upcoming procedures, discuss community standards, facilitate house bonding activities etc.
  - Participate in office hours to maintain late night desk hours in Smith Hall. The desk is open Sunday- Thursday 7pm-11pm Friday/Saturday 7pm-1am. Moderators will work approximately 2 hours bi-weekly.
  - Attend weekly staff meetings. Weekly staff meetings will take place on Wednesdays from 9-10:30pm
  - Attend monthly all-staff trainings. All staff trainings will occur in place of weekly staff meetings.
  - Maintain confidentiality of sensitive information relating to students and staff
  - Complete paperwork, including but not limited to reports, work requests, housing forms
  - Create and maintain documents essential to house functions (signage, forms, projects, processes, etc) in the SLU house google drive
  - Assist in the opening/closing of residential facilities at the beginning and end of the academic year, Thanksgiving break, semester break, and spring break
  - Participate in job performance reviews/ personal and professional development led by Residential Life professional staff members
  - Attend staff training in August and January
- **SLUSH Recruitment and SLU Reapplication process**
  - Work in collaboration with their housemates to advertise, market and undertake a SLUSH process attempting to fill all spots within the SLU.
  - Moderators and housemates will interview candidates who apply, convene with their housemates and offer living opportunities to those who meet requirements
  - Work in collaboration with their housemates to submit all SLU re-application paperwork by set deadlines, gathering information and compiling program reports indicating how house members completed all house projects, worked towards the mission outlined by the SLU and improved the University community